

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY  
BOARD OF DIRECTORS MEETING**

**DIFFERENT LOCATION**

**650 Shell Blvd., Foster City  
Foster City Recreation Center – Lagoon Room**  
*(Directions on Page 3)*

**Thursday, May 16, 2013**

***Immediately following Special Reception recognizing  
BAWSCA's 10-year Anniversary***

**7:00 P.M.**

**AGENDA**

<b><u>Agenda Item</u></b>	<b><u>Presenter</u></b>	<b><u>Page #</u></b>
<b>1. Call to Order/Roll Call/Salute to Flag</b>	<b>(O'Connell)</b>	
<b>2. 10-Year Anniversary</b>	<b>(O'Connell)</b>	
<b>3. Comments by the Chair</b>	<b>(O'Connell)</b>	
<b>4. Board Policy Committee Report</b> <i>(Attachment)</i>	<b>(Guzzetta)</b>	<i>Pg 5</i>
<b>5. Public Comments</b> <i>Members of the public may address the Board on any issues not listed on the agenda that are within the purview of the Agency. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes.</i>	<b>(O'Connell)</b>	
<b>6. Consent Calendar</b>	<b>(O'Connell)</b>	
A. Approve Minutes of the March 21, 2013 Meeting <i>(Attachment)</i>		<i>Pg 19</i>
B. Receive and File Budget Status Report – As of March 31, 2013 <i>(Attachment)</i>		<i>Pg 23</i>
C. Receive and File Investment Report – As of March 31, 2013 <i>(Attachment)</i>		<i>Pg 25</i>
D. Receive and File Directors' Reimbursement Report – As of March 31, 2013 <i>(Attachment)</i>		<i>Pg 27</i>
<b>7. Action Calendar</b>		
A. Amendment to Hanson Bridgett Professional Services Contract <i>(Attachment)</i> <i>The need for this amendment was analyzed after the April Board Policy Committee meeting, so no Committee recommendation is provided.</i>	<b>(Jensen)</b>	<i>Pg 29</i>
B. Recommended Funding Plan for Other Post-Employment Benefits <i>(Attachment)</i> <i>The Board Policy Committee unanimously recommends approval of the proposed Board action.</i>	<b>(Jensen)</b>	<i>Pg 33</i>
C. New Employee Pay and Benefits <i>The Board Policy Committee unanimously recommends approval of the proposed Board action.</i>	<b>(Jensen)</b>	<i>Pg 37</i>
D. Proposed Fiscal Year 2013-14 Work Plan and Budget <i>(Attachment)</i>	<b>(Jensen)</b>	<i>Pg 39</i>

1. Approval of the FY 2013-14 results to be achieved
2. The recommended Operating Budget of \$3,214,189
3. Funding the budget with no changes to assessments and a transfer of \$696,188 from the General Reserve, including \$300,000 for a one-time study, and 98,000 to fund the Annual Required Contribution to Other Post-Employment Benefits

*The Board Policy Committee unanimously recommends approval of the proposed Board actions.*

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**E. Approval of Professional Services Contracts for FY 2013-14 (Attachments) (Jensen)**

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1. Legal Counsel (Hanson, Bridgett et al.)

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2. Strategic Counsel (Management Communications)

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3. Engineering Consultant – WSIP Cost, Schedule & Construction Management (Terry Roberts)

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4. Engineering Consultant – Water Supply Agreement (Stetson Engineering)

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5. Engineering/Financial Consultant – Water Supply Agreement (Hilton, Farnkopf, Hobson)

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6. Financial Advisor – (KNN Public Finance)

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7. Water Supply Agreement Auditing/Accounting Support – (Burr, Pilger, Mayer)

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8. Large Landscape Conservation Services Consultant (Waterfluence, LLC)

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9. Water Conservation Database (Brown & Caldwell)

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10. School Education Programs (Resource Action Program)

Pg 115

11. School Assembly Program (EarthCapades)

Pg 121

12. Professional Services Agreement for BAWSCA and BAWUA Financial Auditing Services (Chavan & Associates)

*The Board Policy Committee unanimously recommends approval of the contracts.*

**F. Compensation Adjustment for Chief Executive Officer and General Manager for FY 2012-13 (Under separate cover) (O'Connell)**

*The Board Policy Committee voted 5:3 to recommend approval of a 5% compensation adjustment for the CEO/General Manager for FY 2012-13.*

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**8. SFPUC Report (Attachment) (Kelly/Rydstrom)**

**9. Reports (Jensen)**

A. SFPUC Water System Improvement Program - Update

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B. BAWSCA's Long-Term Reliable Water Supply Strategy – Update (Attachment)

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C. Board Policy Calendar (Attachment)

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D. CEO/General Manager's Letter (Attachment)

**10. Directors' Discussion: Comments, Questions and Agenda Requests (O'Connell)**

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**11. Date, Time and Location of Future Meetings (O'Connell)**  
(See attached schedule of meetings)

**12. Adjourn to next meeting scheduled for July 18, 2013 at 7pm (O'Connell)**

*Upon request, the Bay Area Water Supply and Conservation Agency will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and the preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: **Bay Area Water Supply & Conservation Agency, 155 Bovet Road, Suite 650, San Mateo, CA 94402** or by e-mail at [bawsca@bawsca.org](mailto:bawsca@bawsca.org)*

*All public records that relate to an open session item of a meeting of the BAWSCA Board that are distributed to a majority of the Committee less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at **BAWSCA, 155 Bovet Road, Suite 650, San Mateo, CA 94402** at the same time that those records are distributed or made available to a majority of the Committee.*

### **Directions to William E. Walker Recreation Center – 650 Shell Blvd., Foster City**

**From Hwy. 101 Southbound**, Take exit 414A for Hillsdale Blvd. Keep right at the fork; and follow the signs for Hillsdale Boulevard/San Mateo. Turn left onto E Hillsdale Blvd. Turn Right onto Shell Blvd.

The Recreation Center will be on the right hand side. Park in the parking lot at the front of the building (It will be the second entrance that you see) The Lagoon Room is in the center of the building near the reception desk.

**From Hwy. 101 Northbound**, Take exit 414A for Hillsdale Blvd. Keep right at the fork; and follow the signs for Hillsdale Blvd. Turn right onto E Hillsdale Blvd. Turn Right onto Shell Blvd.

See underlined sentence of first paragraph above for remainder of directions.

**From the East Bay**, take Hwy. 92 West. Take exit 14B toward Foster City Blvd/E Hillsdale Blvd. Keep right at the fork to merge onto Chess Dr. Turn right onto Foster City Blvd. Turn Right onto E. Hillsdale Blvd. and proceed to Shell Blvd. Turn left onto Shell Blvd.

See underlined sentence of first paragraph above for remainder of directions.